

Concur Training Resource

Topic	Guide Name	Type	Link
Concur	Updating Your Concur Profile	QRG	link
Concur	Updating Header and Allocation to COA	QRG	link
Concur	Concur Getting Started	QRG	link
Concur	Signing Into Concur	QRG	link
Concur	Quick Start Pre-Trip Travel Request	QRG	link
Concur	Pre-Trip Travel Request	QRG	link
Concur	Booking a Car	MLV	link
Concur	Booking a Hotel	MLV	link
Concur	Booking a Flight	MLV	link
Concur	SAP Training Resources	WBT	link
Concur	Create an Expense Report from an Approved Pre-Trip Travel Request	QRG	link
Concur	Approve a Card Request (Approvers)	QRG	link
Procurement & AP	PCard vs T&ECard	QRG	link
Procurement & AP	Card Payment Matrix	QRG	link

Quick Reference Guide (QRG)

Web Based Training (WBT)

Microlearning video (MLV)